

ACCREDITATION PROCESS OVERVIEW

WCO accreditation process

According to the WCO policy, the accreditation process has a structured three-phased approach which includes:

- 1) Pre-assessment of candidates;
- 2) Participation in a WCO pre-accreditation workshop; and
- 3) Evaluation during an in-field mission with another qualified expert.

I. Pre-assessment of candidates

During the first phase of the LMD Advisors accreditation process, WCO member administrations nominate candidates who meet the LMD facilitators pre-selection criteria (see attached) by submitting to the WCO LMD Program within the specified deadline the following documents:

- Nomination form;
- Candidate's curriculum vitae (as an attachment to the nomination form).

Formats and requirements for the nomination form, candidate's curriculum vitae and essay are specified in the attachment.

Based on the assessment of the documents provided, the pre-selection of candidates – potential participants of the LMD Advisors Pre-accreditation Workshop – will be made. Each of the pre-selected candidates will be further invited by email for a virtual interview and should also complete the LMD e-learning module available on the WCO CLIKC platform.

Up to 15 candidates will be eventually selected to participate in the LMD Advisors Pre-accreditation Workshop as the second phase of the accreditation process.

II. Participation in the LMD Facilitators Accreditation Workshop

The LMD Facilitators Accreditation Workshop takes place for five consecutive days with working hours from 09:00 to 17:00. During evening hours participants will have to prepare assignments for the next day of the workshop. The event is facilitated by three experts from WCO: the LMD Lead Officer, an Accredited LMD Advisor and Training Development Expert.

During the workshop, participants will be introduced to the LMD Program, its philosophy, concepts, principles and tools. Participants will also be familiarized with the LMD Program's specific approach to facilitation. A new version of the LMD workshop that was launched in 2019 will be presented and used for various exercises to assess participants' performance as potential LMD facilitators. Constructive feedback will be constantly provided.

The workshop agenda, preparation instructions, logistics details and other necessary information will be provided to selected participants by email no later than one month before the workshop.

At the end of the LMD Advisors Pre-accreditation Workshop, participants who show great potential and successfully complete the workshop acquire the status of a pre-accredited LMD Advisor and will be invited to take part in phase three of the accreditation process.

III. In-field mission with another qualified expert

Pre-accredited LMD advisors will have an opportunity to co-facilitate LMD mission(s) together with other experienced WCO LMD Advisors.

The decision of whether a pre-accredited LMD facilitator can receive a status of an accredited LMD facilitator is made based on their performance during the LMD mission(s).